

<b>Title:</b>	WT3.11 Give Presentations and Demonstrations in the Water Treatment Industry	
<b>Level:</b>	3	
<b>Credit Value:</b>	2	
<b>Learning outcomes</b>	<b>Assessment criteria</b>	
1. Follow organisational procedures relating to giving presentations and demonstrations in the water treatment industry	1.1. Work safely at all times 1.2. Comply with the health, safety and environmental requirements set out by the organisation relevant to the site 1.3. Follow the organisational procedures that are appropriate to the operation being undertaken	
2. Prepare to give presentations and demonstrations in the water treatment industry	2.1. Establish the presentation or demonstration to be given 2.2. Confirm that the presentation or demonstration to be given is within own limitations of knowledge and experience of the water treatment industry 2.3. Ensure all resources required for the presentation or demonstration are available 2.4. Prepare all demonstration materials for use	
3. Give presentations and demonstrations in the water treatment industry	3.1. Ensure that presentations or demonstrations take place in a safe environment and allow learners to see the presentation or demonstration clearly 3.2. Assess attendees' current level of knowledge and experience of the water treatment industry in accordance with organisational procedures 3.3. Assess attendee's learning needs in accordance with organisational procedures 3.4. Instruct attendees, by presentation or demonstration in	

	<p>accordance with company operating procedures, on what to do or how to carry out a particular task(s) in the water treatment industry</p> <p>3.5. Confirm, in accordance with company operating procedures, that the attendee(s) knows what to do or can carry out the particular task in the water treatment industry</p>
4. Complete activities relating to giving presentations and demonstrations in the water treatment industry	<p>4.1. Complete the relevant company documentation in accordance with company operating procedures</p> <p>4.2. Provide the documentation to the relevant people</p>
5. Know how to follow organisational procedures	<p>5.1. Explain personal and legal responsibilities with regard to health and safety in the working area</p> <p>5.2. Describe how working practices ensure that the working environment is conducive to good health</p> <p>5.3. Describe what the approved codes of practice/working practices relevant to the operation are and why it is important to follow them</p> <p>5.4. Explain when a work task risk assessment should be completed and how to ensure that one has been completed</p> <p>5.5. Explain how they would know if specific site requirements are in place and what they would do to comply with them</p> <p>5.6. Explain the company procedures relevant to giving presentations and demonstrations in the water treatment industry</p>
6. Know how to prepare for giving presentations and demonstrations	<p>6.1. Describe where the demonstration/presentation will</p>

<p>in the water treatment industry</p>	<p>take place</p> <p>6.2. Explain the objectives and what is to be demonstrated/presented</p> <p>6.3. Describe their own limitations</p> <p>6.4. Explain what to do if the content of the presentation or demonstration is outside of their limitations</p> <p>6.5. Explain what risks may be involved with giving the presentation or demonstration</p> <p>6.6. Explain the objectives of the presentation or demonstration</p> <p>6.7. Describe what water treatment task is to be presented or demonstrated</p> <p>6.8. Explain how to assess learning needs of attendees</p> <p>6.9. Describe what resources are available, which are to be used and how to use them</p> <p>6.10. Explain what demonstration materials are available, which are to be used and how to use them</p>
<p>7. Know how to give presentations and demonstrations in the water treatment industry</p>	<p>7.1. Describe how to carry out the task being presented or demonstrated</p> <p>7.2. Explain how to instruct the attendees for the relevant demonstration</p> <p>7.3. Describe how to confirm that the attendee(s) knows what to do or can carry out the particular task</p>
<p>8. Know how to complete activities relating to giving presentations and demonstrations in the water treatment industry</p>	<p>8.1. Describe what documentation is completed relevant to the operation</p> <p>8.2. Describe how to complete the documentation</p> <p>8.3. Explain who the relevant people are to receive the completed documentation</p>
<p>Additional information about the unit</p>	

Unit purpose and aim(s)	This unit addresses the skills and knowledge required to prepare for and give presentations and demonstrations in the water industry.
Unit expiry date	31/07/2016
Details of the relationship between the unit and relevant national occupational standards or other professional standards or curricula (if appropriate)	This unit covers the skills and knowledge requirements of NOS "Give Presentations and Demonstrations in the Water Industry".
Assessment requirements specified by a sector or regulatory body (if appropriate)	This unit is subject to the requirements set out in the Cogent SSC Assessment Strategy.
Endorsement of the unit by a sector or other appropriate body (if required)	Cogent SSC
Location of the unit within the subject/sector classification system	2.1 , 4.2
Name of the organisation submitting the unit	PAA\VQ-SET
Availability for use	Restricted unit
Unit available from	
Unit guided learning hours	8